

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, August 15, 2019 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Thursday, August 15, 2019 at 5:30 p.m. at Erin's Pavilion/Southwind Park, 4965 South 2nd Street, Street; Springfield, Illinois.

Roll Call

Trustee Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Badger, Hammer, Metcalf, Schmidt, Senor-Moore, Theilen and President Sgro

Members Absent: N/A

Others Present: Derek Harms, Executive Director; Jason Graham, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; Legal Counsel, Rob Cross; Labor Counsel, Staff and public

Minutes of the July 18, 2019 Regular & Special Board Meetings were presented

Motion: To approve the July 18, 2019 Regular Board Meeting minutes as presented

Moved by: Trustee Schmidt

Seconded by: Trustee Metcalf

All approved by voice vote.

Special Guests:

Jeff Mitchell was introduced as the new Director of the Henson Robinson Zoo. Jeff began employment with the Park District in 2018 as the General Animal Curator and served as Interim Director since February.

Public Comment

President Sgro asked if anyone from the public would like to comment. No one addressed the Board.

RECREATION COMMITTEE

Staff Report

Lynn Saputo, Director of Recreation informed the Board the new brochure is due in the next couple of days. The parks and outdoor section has been boosted to include even more information.

BUILDINGS & CONCESSIONS

Staff Report

Nothing at this time.

Washington Park Pavilion Roof Replacement

Motion: Authorize Staff to execute a contract with CAD Construction in an amount not to exceed \$173,000 for Washington Park Pavilion Roof Replacement

Moved by: Trustee Schmidt

Seconded by: Trustee Badger

Discussion: N/A

Roll Call: Badger: Aye Hammer: Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Sgro: Aye

Motion Passed: Ayes: 5 Nays: 0

LIAISON COMMITTEE

Staff Report

No additional information

LONG RANGE PLANNING

Staff Report

No additional information.

5:41 p.m. Trustee Hammer entered meeting while in progress

5:48 p.m. Trustee Theilen entered meeting while in progress

Agreement with City to Annex Centennial Park

Motion: Approve Annexation Agreement with City of Springfield to annex Centennial Park

Moved by: Trustee Hammer
Seconded by: Trustee Schmidt

Discussion: A discussion was held

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 7 Nays: 0

GRANTS & MARKETING

Staff Report

It was noted that the OSLAD grant application was turned in and included letters of support from community leaders.

FINANCE & PERSONNEL

Staff Report / Finance

No additional information.

Staff Report / Personnel

Stephen Flesch, Director of Finance & Administration

Statement of Claims

Motion: To approve the Statement of Claims and Visa bills as presented by President Sgro

Moved by: Trustee Metcalf
Seconded by: Trustee Theilen

Discussion: n/a

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 7 Nays: 0

BUSINESS

Lease Agreement for Land Adjacent Barker Park

Motion: Authorize Staff to execute 50-year lease agreement with Wylie Turner for land adjacent Barker Park

Moved by: Trustee Theilen

Seconded by: Trustee Badger

Discussion: n/a

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 7 Nays: 0

Property Annexation

Motion: Adopt Ordinance #1442-19 & #1443-19 RE: Property Annexation

Moved by: Trustee Theilen

Seconded by: Trustee Schmidt

Discussion: N/A

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 7 Nays: 0

ADJOURNMENT

There being no further business to come before the Board it was moved by Schmidt and seconded by Senor-Moore that the meeting adjourn at 5:55 p.m.

**Joint Meeting of the Recreation,
Buildings & Concessions, Liaison, Long Range Planning,
Grants & Marketing, Finance/HR Committee and Committee of the Whole**

MINUTES

August 7, 2019 at 5:30 p.m.

Members Present: Trustees Badger, Hammer, Metcalf, Schmidt, Senor-Moore and Theilen

Members Absent: None

Others Present: President Sgro, Derek Harms, Executive Director; Jason Graham, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; and Staff

A Joint Meeting of the Recreation, Buildings & Concessions, Liaison, Long Range Planning, Grants & Marketing, Finance/HR and Committee of the Whole was held on August 7, 2019 was held at 5:30 p.m.

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- The first Dog Days of Summer was a success
- Fall brochure is proofed and should be printed third week of August
- Nelson Center learn to play hocked was represented at the Scheels event
- New Zoo Director, Jeff Mitchell, will be introduced at Board meeting
- Summer camps end this week
- State Fair parade will kick off from Lincoln Park
- Funshop and Pre-School fall programs will begin soon

Trustee Theilen informed the Board he has provided contractual umpire services to the Park District softball leagues for many years and would like to continue. The position is contractual and pay would be under \$2,000. Legal counsel reviewed and determined ok to continue. No objection was made by Board members.

Washington Park Tennis Courts

Staff explained the tennis courts at Washington Park are in poor condition. Repairs have been made over the years, but foundation issues exist. Larry Golden spoke on the importance of the courts in Washington Park for high school and college tournaments as well as serving as a premier tennis hub in Springfield.

Crack repair and new surface / twelve courts	\$ 145,600
Installation of Premier Court / twelve courts	\$ 725,000
Complete overhaul /12 courts	\$ 1,210,000

It was suggested possible doing two courts at a time similar to how the cart paths have been upgraded at Lincoln Greens. The tennis community and Board would like to work together to determine the best way to move forward.

Buildings & Concessions Committee

Staff Report

No additional information

Washington Pavilion Roof

Jason Graham, Director of Parks, explained the Park District is working with CAD to narrow the scope of services to the Washington Park Pavilion to get the bid closer to budget and will bring back to the Board for approval.

Liaison

Staff Report

National Night Activities were held at Iles and Enos Parks. The Park District provided information regarding an OSLAD grant at the Iles Park, which was well received by the neighborhood residents.

Long Range Planning

Staff Report

Jason Graham, Director of Parks, gave a brief update on the following:

- Centennial Park Annexation update
- Asbestos abatement opening August 13 with a start date of August 19th for new flooring (project is completely funded)
- AARP FitPark construction to begin soon
- OSLAD grant in progress with Tod Stanton
- Aids Labyrinth completed is complete and working with Bob Croteau on a ribbon cutting
- Barker Park encroachment to be brought to Board at August board meeting
- Birds of Prey exhibit will begin sooner than anticipated
- Meeting with Hanson regarding ADA access for Bunn Office and walking paths for better accessibility at Jaycee and Gietl Parks to begin in September

Centennial Park Annexation

Director Harms informed the Board discussions continue in a positive direction with the City regarding Centennial Park utilities. There are a lot of significant costs to be reviewed. They would like to move aggressively with a decision.

Director Harms noted: A letter from the City and map regarding the expansion of the Far East TIF was shared with the Board. TIF was to expire in 2019 will now expire in 2030. Director Harms serves on the joint review board. Park District qualifies for TIF money and new boundaries would include Cox Park.

Grants & Marketing

Staff Report – Grants

Brief discussion of OSLAD grant included: letters of support and preliminary budget.

Staff Report – Marketing

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Fall Guide
- Household set up / Rec Trac
- Look Lives with Sinclair
- Movie in the Park
- Summer Youth intern program

Finance & Personnel Committee

Staff Report

Finance

Stephen Flesch, Director of Finance & Administration, highlighted his Board report.

- Ongoing audit with Sikich
- Police Truck budgeted in February was received and getting striped
- Turbine blades: still working with insurance to process claim

Personnel

Out of State travel:

- Jeff Mitchell (Michigan – Animal acquisition)
- Carlo VanUft (California – GCNA Conference)

Statement of Claims / Visa Bill

Statement of Claims & Visa Bill were presented for Board review.

Committee of the Whole

It was moved by Trustee Theilen and seconded by Trustee Senor-Moore to adjourn to Executive Session per 2(c)2 Collective Bargaining FOP. All approved by voice vote at 6:20 p.m.