

**Springfield Park District
BOARD MEETING**

MINUTES

Wednesday, February 19, 2020– 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Wednesday, February 19, 2020 at 5:30 p.m. at the Washington Park Botanical Gardens, 1740 West Fayette; Springfield, Illinois.

Trustee Metcalf conducted the meeting in President Sgro’s absence.

Roll Call

Trustee Metcalf called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Badger, Hammer, Metcalf, Schmidt, Senor-Moore and Theilen

Members Absent: President Sgro

Others Present: Derek Harms, Executive Director; Jason Graham, Director of Parks & Planning; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; Legal Counsel, Rob Cross; Dan Forbes, Speer Financial; Staff and public

Minutes Special Board Meeting were presented

Motion: To approve the January 8, 2020 Special Board Meeting minutes as presented

Moved by: Trustee Badger
Seconded by: Trustee Schmidt

Discussion: n/a

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: --

Motion Passed: Ayes: 6 Nays: 0

Minutes Regular Board Meeting were presented

Motion: To approve the January 15, 2020 Regular Board Meeting minutes as presented

Moved by: Trustee Schmidt

Seconded by: Trustee Theilen

Discussion: Executive Director Harms noted the BINA minutes are included in the Board minutes.

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: --

Motion Passed: Ayes: 6 Nays: 0

Public Comment

Trustee Metcalf asked if anyone from the public would like to comment. No one addressed the Board.

LONG RANGE PLANNING

Staff Report

No additional information.

FINANCE & PERSONNEL

Staff Report / Finance

No additional information

Staff Report / Personnel

Upcoming out of state Travel was reported by Stephen Flesch, Director of Finance for Bruce Blanshan, General Manager of the Nelson Center. Bruce was unable to attend the IPRA/IAPD conference this year so instead he will be attending a conference (NARCE) in Buffalo, NY with George Tucker, Superintendent of Maintenance Operations in May. They plan to visit ice rinks on the trip to conference as well to gather information regarding refrigerant system options.

Statement of Claims

Motion: To approve the Statement of Claims and Visa bills as presented by Trustee Metcalf

Moved by: Trustee Theilen
Seconded by: Trustee Hammer

Discussion: n/a

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: --

Motion Passed: Ayes: 6 Nays: 0

Appointment of Treasurer

Motion: Motion appointing Stephen H. Flesch as Treasurer of the Board of Trustees of the Springfield Park District, Sangamon County, Illinois, pursuant to Section 4-8 of the Park District Code, as amended, through the issuance of the Park District’s General Obligation Limited Tax Park Bonds, Series 2020, and the receipt of the proceeds of such Bonds by the Park District.

Moved by: Trustee Theilen
Seconded by: Trustee Hammer

Discussion: n/a

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: --

Motion Passed: Ayes: 6 Nays: 0

General Obligation Limited Tax Park Bonds, Series 2020

Motion: To Adopt An Ordinance providing for the issue of approximately \$2,200,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Springfield Park District, Sangamon County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expense’s incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Moved by: Trustee Theilen
Seconded by: Trustee Schmidt

Discussion: Stephen Flesch, Director of Finance noted due to market premium an estimated additional \$25,000 will be available and will be added to the \$140,000 already set aside for the contingency fund (for a total of \$162,024). Dan Forbes, Bond Counsel was also present and noted the Park District status has upgraded from an A rating to an A1 rating. The increased rating may have contributed to seven bids being received and a lower interest rate of 1.9637, a record for the Park District, from First Bankers' Banc Securities Inc./St. Louis, MO.

Roll Call: Badger: Aye Hammer: Aye Metcalf: Aye
 Schmidt: Aye Senor-Moore: Aye Theilen: Aye Sgro: --

Motion Passed: Ayes: 6 Nays: 0

RECREATION COMMITTEE

Staff Report

No additional information

GRANTS & MARKETING

Staff Report

Lynn Saputo, Director of Recreation noted the Park District received Best of Marketing award at the IPRA/IAPD Conference with their first-time submission beating out of 56 entries.

Trustee Hammer suggested the District consider IPRA/IAPD award submissions

BUILDINGS & CONCESSIONS

Staff Report

No additional information

LIAISON COMMITTEE

Staff Report

Executive Director Harms reminded the Board of the upcoming Legislative breakfast scheduled for Tuesday, February 24th at 8:00 a.m. at Erin's Pavilion. Representatives from ten parks and rec agencies as well as four local legislators, key park district partners and state associates will be in attendance. Trustee Hammer will emcee the event.

Harms also informed the Board the District is working with the IL Raptor Center for the release of a Bald Eagle in Riverside Park this Sunday, February 23rd at 1:00 p.m. The adult female bald eagle was an injured and rehabilitated. She has a large following on Facebook. The Board asked if she is chipped and discussed the possibility of monitoring her on social media.

Trustee Theilen congratulated the Recreation Department on the flag football league. Lynn Saputo, Director of Recreation added it is the first City/State sponsored league for children 5-14. District. Sean Dickerson, Athletics Director, will attend the next meeting to share program. Information

Trustee Theilen asked the status of the Zoo Director position. Jeff Mitchell's last day as Zoo Director is February 28th. Lynn Saputo, Director of Recreation is working with Christy Hood, Henson Robinson Zoo's Business Administrator and will serve as interim director as ongoing meetings continue to determine filling the position. Trustee Theilen voiced concern of current staff assuming extra duties.

BUSINESS

None at this time.

ADJOURNMENT

There being no further business to come before the Board it was moved by Theilen and seconded by Hammer that the meeting adjourn at 6:01 p.m.

**Joint Meeting of the Committee of the Whole,
Long Range Planning, Finance & Personnel, Recreation,
Grants & Marketing, Buildings & Concessions and Liaison Committees**

MINUTES

February 11, 2020 at 5:30 p.m.

Members Present: Trustees: Badger, Schmidt and Theilen

Members Absent: Trustees: Hammer, Metcalf & Senor-Moore

Others Present: President Sgro, Derek Harms, Executive Director; Jason Graham, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation and Staff

A meeting of the Committee of the Whole, Long Range Planning, Finance & Personnel, Recreation, Grants & Marketing, Buildings & Concessions and Liaison Committees was held on February 11, 2020 at 5:30 p.m.

Committee of the Whole

Hanson Professional Services Presentation RE: Interstate Road Improvement Project

Susan McCormick and Jeff Bushur with Hanson Professional Services presented preliminary plans to widen Interstates 55 & 72 through Springfield including five new interchanges. For public safety purposes, temporary closures of the Interurban Trail and Lost Bridge Trail will be required during the construction phase, likely 10 plus years out. No action is required. A discussion was held after an overview of the lengthy project was given. Project concerns and suggests of the Board include: Replacement of trees removed; completion of work to be done during a less busy season and the possibility of including safety improvements such as lighting during the project.

Dog Park Presentation

Lynn Saputo, Director of Recreation, gave an overview of the proposed Dog Park planned for the NE quadrants in Centennial Park. Funding of \$168,000 has been set aside for this project. Projects includes: 800' of chain link fence, two tier shelter, concrete surface and gathering patio, shade structure, ADA parking upgrades, inner yard gravel, walk path and signage. Additional items could be added in the future. Donation of culverts has been received. Fundraising activities for additional funding are being considered. The board was asked for input on color choices as well as common area material (concrete or composite deck). President Sgro indicated a desire for a water option to be included. A public hearing is scheduled for March 9th at 5:30 p.m. public feedback

6:23 pm: Trustee Badger left the meeting in progress.

NOTE:

Written reports from the following committees were presented to the Board: Long Range Planning, Finance, Recreation, Grants & Marketing, Buildings & Concessions and Liaison.

Long Range Planning Committee

Capital Project List

Stephen Flesch, Director of Finance, has received a majority of the Board's responses regarding order of Capital Projects and ranked them accordingly. It was suggested by President Sgro to add the last \$100,000 to the existing \$40,000 already set aside for the contingency fund bring the contingency fund up to \$140,000 and compiling a list of the top 8 projects to use the funds.

6:32 pm: Trustee Theilen left the meeting in progress.

Finance & HR

FY 21 Budget

Stephen Flesch, Director of Finance, passed out copies of the FY 21 budget for the Board to review. He asked trustees to email with any questions and he would get back to them as soon as possible.

ADJOURNMENT

There being no further business to come before
The Board, the meeting adjourned at 6:40 p.m.