

**Joint Meeting of the Long Range Planning,
Finance & Personnel, Recreation, Grants & Marketing,
Buildings & Concessions and Liaison Committees**

MINUTES

**March 11, 2020 at 5:30 p.m.
(immediately following Special Meeting)**

Members Present: Trustees: Badger, Hammer, Metcalf, Senor-Moore and Theilen

Members Absent: Trustee Schmidt

Others Present: President Sgro, Derek Harms, Executive Director; Jason Graham, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation and Staff

A meeting of the Long Range Planning, Finance & Personnel, Recreation, Grants & Marketing, Buildings & Concessions and Liaison Committees was held on March 11, 2020 at 5:30 p.m.

Long Range Planning Committee

Staff Report

Director Graham noted recent accomplishments & ongoing projects:

- Henson Robinson Zoo masterplan projects
- Numerous upgrades district wide
- Golf maintenance has been busy prepping for courses to open March 1st
- Public meeting was held regarding the new dog park
- Planning overlay projects with City of Springfield
- Martin Engineering RE: Drainage project at Lincoln Greens.
- Lincoln Greens staff met with IDNR regarding management practices regarding goose control
- Water services will be turned on by early April for season

Bond Project List

Staff provided the Board a list of recommended 2020 Bond projects. Staff is asking for the Board direction of projects order.

Finance & HR

Staff Report

Stephen Flesch, Director of Finance and Administration gave a brief recap of his report.

Statement of Claims / Visa Bills

No questions at this time.

FY 21 Budget

Stephen Flesch, Director of Finance & Administration informed the Board there will be a public hearing held prior to the March Board meeting. Requirements were fulfilled by running a notice in the State Journal-Register March 10, 2020. If the Board is ready to approve the budget at the March Board meeting, they can do so or it is within the time limits to approve the budget at the April Board meeting. It will be at the Board discretion.

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation gave a recap of her report:

- Nelson Center is busy with programs: New 3 on 3 hockey tournament, Spotlight on Ice; and upcoming Ice Jamz
- Stroller strides for mom and child
- Aquatics: Red Cross lifeguard training is underway
- Friends of Funshop hosted 1st Mardi Gras Night at Erin's Pavilion
- Pre-School held a popcorn fundraiser and raised \$2,662 for supplies
- Training has begun for Special Olympics
- Henson Robinson Zoo ADA improvements are underway
- Zoo is getting a female Wallaroo from Kansas to join our male

Zoo "Structure"

Director of Recreation, Lynn Saputo noted changes at the Henson Robinson Zoo:

- Restructuring/Combination of positions
- New proposed staff organization for the Zoo was distributed (attached)

Veterinary Contract

Staff would recommend renewing the current Zoo Veterinarian contract for another three years with Dr. Funderburk with Countryside Veterinarian Services. No changes in services or contract amount.

**Members of the City who entered the meeting in progress were acknowledged*

Grants & Marketing Committee

Staff Report

Grants

Director Harms gave a brief update on grant status:

- OSLAD: Final paperwork
- PARC grant finalization of paperwork 75% (Nelson Center roof)
- Museum Grants released last week - \$25,000 - \$750,000: Staff discussed possible grant submission options

President Sgro left meeting in progress 6:38 pm

Marketing

- Grants Solar panels delivered by wind Solar on Zoo Admin Building.
- Next Saturday, March 21st is Zoo's opening day
- T-shirts will be worn by Henson Robinson on Fridays to help promote the Zoo's 50-year upcoming celebration

Buildings & Concessions Committee

Staff Report

Nothing at this time.

Liaison Committee

Staff Report

Director Harms thanked Trustee Hammer for emceeding the recent Legislative breakfast, which the Park District hosted at Erin's Pavilion. It was well attended by senators, representatives, park and state agencies and park staff.

Director Harms also noted Hanson Engineering holding a high speed RR meeting March 12th and will follow up with the Board with public feedback they receive.

ADJOURNMENT

There being no further business to come before
The Board, the meeting adjourned at 6:44 p.m.