

Springfield Park District
BOARD MEETING / COMMITTEE OF THE WHOLE MEETING
Wednesday, May 20, 2020 – 5:30 p.m.

Virtual Meeting

MINUTES

Roll Call

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees Badger, Schmidt, Senor-Moore & Theilen

Members Absent: Trustees Hammer & Metcalf

Others Present: President Sgro; Derek Harms, Executive Director; Jason Graham, Director of Parks & Planning; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation

A virtual meeting of the Committee of the Whole was held on May 20, 2020 at 5:30 p.m. Members of the public were provided an opportunity to participate through a atele-broadcast, compliant with the Governor’s Executive Orders issued as a result of the COVID-19 pandemic temporary suspending various requirements of the OMA, at the Bunn Office Board room.

Minutes of the of April Board Meeting

Motion: To approve the April 15, 2020 Board meeting minutes as presented

Moved by: Trustee Schmidt

Seconded by: Trustee Theilen

Discussion: n/a

Roll Call: Badger: Aye Hammer: -- Metcalf: --
 Schmidt: Aye Senor Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 5 Nays: 0

Public Comment

President Sgro opened the meeting asking for public comment. No one from the public was in attendance.

Updates Given:

Executive Director Harms shared information changes from the Governor & IAPD effective May 29th. Golf will be allowed to have foursomes. One person per golf cart. Tee times will be spaced 15 minutes apart. Concessions will be allowed.

President Sgro asked for Board input regarding possibly meeting in person next month. In person participation could be at the Trustee's discretion.

Lincoln Greens Cart Paths

Motion: To accept Bid from Ron Furman's Commercial Sweeping & Paving Inc. in the amount of \$53,995 to construct cart paths at Lincoln Greens Golf Course and authorize staff to negotiate and execute contract including change order in an amount not to exceed 50% of original contract price.

Moved by: Trustee Theilen

Seconded by: Trustee Schmidt

Discussion: n/a

Roll Call: Badger: Aye Hammer: -- Metcalf: --
Schmidt: Aye Senor Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 5 Nays: 0

Audit Services

Motion: To authorize staff to negotiate and executive an agreement with Eck Shafer & Punke for audit services. The agreement is a three-year agreement, with agency options for two additional years. Five-year base contract price not to exceed \$132,500

Moved by: Trustee Theilen

Seconded by: Trustee Schmidt

Discussion: n/a

Roll Call: Badger: Aye Hammer: -- Metcalf: --
Schmidt: Aye Senor Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 5 Nays: 0

Purchase Mini-Track Loader (Bobcat)

Motion: To authorize staff to utilize District’s cooperative purchasing agreement with Sourcewell and purchase MT85 Mini Track loader from Clark Equipment Company dba Bobcat Company in an amount not to exceed \$39,000

Moved by: Trustee Theilen
Seconded by: Trustee Schmidt

Discussion: n/a

Roll Call: Badger: Aye Hammer: -- Metcalf: --
Schmidt: Aye Senor Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 5 Nays: 0

Statement of Claims

Motion: To approve the Statement of Claims and Visa bills as presented by President Sgro

Moved by: Trustee Theilen
Seconded by: Trustee Schmidt

Discussion: n/a

Roll Call: Badger: Aye Hammer: -- Metcalf: --
Schmidt: Aye Senor Moore: Aye Theilen: Aye Sgro: Aye

Motion Passed: Ayes: 5 Nays: 0

Executive Director Harms noted:

Thanks for the Board’s support. He added that staff continues to monitor Governor’s order and prepare contingency plans for programs and services.

Grants update:

Nothing back from Park Grant at this time
Museum grant expected back by end of month. Survey input was added.
Fast Track Grants has set aside 25 million of \$50 million for fast track grants. Staff is trying to prepare quickly as this money is on a first come first served basis.

Adjournment

There being no further business to come before the Board it was moved by Schmidt and seconded by Theilen that the meeting adjourn at 5:54 p.m.

Committee of the Whole

Wednesday, May 13, 2020 at 5:30 p.m.

Virtual Meeting

MINUTES

Members Participating: Trustees: Badger, Hammer, Metcalf, Schmidt, Senor-Moore and Theilen

Members Unavailable: None

Other Participants: President Sgro, Derek Harms, Executive Director; Jason Graham, Director of Parks; Stephen Flesch, Director of Finance & Administration; and Lynn Saputo, Director of Recreation

A virtual meeting of the Committee of the Whole was held on May 13, 2020 at 5:30 p.m. Members of the public were provided an opportunity to participate through a tele-broadcast, compliant with the Governor's executive Order issued as a result of the COVID-19 procedure temporarily suspending various requirements of the OMA, at the Bunn Office Board room.

President Sgro opened the meeting asking for public comment. No one from the public was in attendance.

Executive Director Harms thanked staff at the Park District for the tremendous job they have done through this pandemic.

Updates Given:

Lincoln Greens Cart Paths

Jason Graham, Director of Parks reported four bids were received for the Lincoln Greens cart path installation. Three of those bids were in the \$80,000-90,000 dollar range, but one bid was received from Furman's in the amount of \$53,995. There is \$100,000 budgeted for this project. Staff will ask the Board to execute a contract for three holes and add a change order for additional holes which will complete the back nine. That will leave 4 or 5 holes on the front 9. The drainage study with Martin Engineering will be done in phases, in house. A meeting was held on-site for holes 2 & 3 and plan to start June 1st. \$50,000 has been earmarked for the long extensive plan.

Audit Services

Stephen Flesch, Director of Parks & Administration reported two proposals were received for audit services from Sikich and Eck, Schafer & Punke. The proposals were close. It is the audit committee's recommendation to accept the proposal submitted by Eck, Schafer & Punke. Staff will ask the Board to authorize a 3-year agreement with a two-year option. Director Harms noted Trustee Metcalf is leading the Audit Committee and thanked the committee for their hard work.

TIF Districts

Derek Harms, Executive Director, reported the City has requested a letter of support from Park District a term extension for the Springfield Housing Authority and Enos Park TIF Districts. These TIFS will expire February 16, 2022 and December 15, 2020, respectively. Although the City answered some of the Board's questions, questions regarding the large fund balances, timelines, project lists and boundaries were not answered. After a discussion, the Board did not offer their support to extend either TIF.

Purchase of Bobcat

A quote of \$38,000 was received on a joint purchasing contract to buy a Bobcat for General Maintenance operations. Funding is available in FY21

Zoological Society made a donation of \$73,000 to help fund the wolf enclosure. The Society will also cover the difference to change the wood portion of the Spider Monkey exhibit to steel.

Staff continues to work with consultant, Design Perspectives on a zoo museum grant application. The public has been asked for their input and have the opportunity to answer a questionnaire on-line.

COVID-19 Update

Executive Director Harms gave an update to the Board:

As of May 1st: Golf courses have opened, but the Pro shops remain closed. Two golfers are scheduled 15 minutes apart. Season pass holders were offered 10% discount and 10% discount for new purchases. Rec staff has helped with golf play to help reduce golf fees.

Pickleball and Tennis courts have opened as well as disc golf courses.

Reduced vehicular traffic in Washington Park on the weekends is going well.

Almost all seasonal staff have been called back after an approximate 4-5 week delay.

Numerous revisions have been made to the budget due to COVID-19. Budget must be approved by the end of July.

RESTORE ILLINOIS

State is split into four geographic regions. The park district is in the Central Region.

There are five phases; we are currently in phase 2. Phase 3 will allow 10 or less; Phase 4: 50 or less (with limitation) and Phase 5: open with vaccine in place.

A discussion was held how to move forward as the phases change. Staff is currently working to have plans in place, so we are ready to move forward as phases change.

ADJOURNMENT

There being no further business to come before
The Board, the meeting adjourned at 6:21 p.m.